



## **WESTERN PORT BIOSPHERE RESERVE**

"Showing the way to sustainability"



# **VOLUNTEER POLICY**

## **Introduction**

The Mornington Peninsula and Western Port Biosphere Reserve Foundation Ltd relies heavily on the unpaid work of volunteers and values their contribution highly.

## **Purpose**

This policy aims to ensure that volunteers working with the Mornington Peninsula and Western Port Biosphere Reserve Foundation Ltd have work that is safe, significant, fulfilling and are aware of their obligations to under the organisation's Code of Conduct Policy.

## **Policy**

Volunteer workers receive the same level of respect, expectations, rights and obligations as paid workers. This includes:

- Clarity of roles and expectations, (including reimbursements).
- Adequate training and supervision to ensure a fulfilling and safe experience.
- Rights to a respectful work environment and dispute resolution procedures.
- Obligation to behave in a manner that is consistent with routine workplace expectations.

## **Authorisation**

Approved by the Board

19 May 2011

Related documents:

2011 Code of Conduct Policy

2011 Staff Recruitment Policy